



Government of Jammu & Kashmir

SRI PRATAP COLLEGE

A Constituent College of Cluster University Srinagar

NAAC Accredited Grade 3.27 'A⁺'

M. A. ROAD SRINAGAR

Phone /Fax: 0194-2476828 E-mail:spcsgr1905@gmail.com <http://www.spcollege.co.in>



NO: SPC/_____

Date: _____

Order

Reference:::-ORGANIZING ONE DAY CAPACITY BILDING TRAINING PROGRAMME ON DIASTER MANAGEMENT

For the smooth conduct of one day program on "CAPACITY BILDING TRAINING PROGRAMME ON DIASTER MANAGEMENT" the following staff members are assigned duties as per the following schedule

Date: 23-10-2025

Venue: Auditorium

Time: - 10 am-4 pm

	Name of the staff member	Work Assigned
1	Dr. Irfan Khursheed Shah (A.P. evs) Dr. Mumin Akhtar (Academic arrangement Geology) Dr. Abid Hussain rather (Academic arrangement Geography) Mohammad Yonus Baba (L.F)	Registration of participants
2	Mr. Ayaz Ahmad (electrician)	Management of podium mike and other electric gadgets
3	Dr. Mumin Akhtar (Academic arrangement Geology) Dr. Abid Hussain rather (Academic arrangement Geography)	Maintenance of attendance and Certificate preparations
4	Dr. Suhaib Band (Convenor Protocol committee)	Refreshments for guests and students
5	NSS units	Maintenance of discipline in the auditorium & Assist in presenting mementos to the Guests
6	Dr. Irfan Khursheed Shah (A.P. evs)	Moderator
7.	Mohammad Yonus Baba (L.F)	Photography

Principal